**ECOdrive introduction field test**

Organisation name: ........................................................................................................

Contact: ........................................................................................................

Position: ........................................................................................................

Number of test vehicles: ........................................................................................................

Vehicle types: ........................................................................................................

Period baseline measurement: ........................................................................................................

Period final measurement: ........................................................................................................

Date: ........................................................................................................

Type of activities: ........................................................................................................

**Agreements:**

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**Agreements for determining settings:**

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**Costs:**

* Installation and conversion costs per vehicle: € 300.00
	+ Fee paid by the organisation where the test takes place.
* Making ECOdrive and accessories available per vehicle: € 945.00
	+ ECOdrive will make the products available free of charge during the test phase
* Investment in time:
	+ Test organisation:
		- Recording kilometre start and end readings per vehicle
		- Maintaining an accurate fuel administration per vehicle
		- Monitoring the status during the test phase
		- Analysing the results and evaluation in consultation with ECOdrive
	+ ECOdrive:
		- Firming up test project agreements
		- Installing and removing the ECOdrives
		- Presentation of advice to vehicle drivers after the baseline measurement
		- Monitoring the status during the test phase
		- Analysing the results and evaluation in consultation with the test organisation

**Various phases: baseline**

* Preparation
* Baseline measurement
* Monitoring
* Final measurement
* Results analysis
* Evaluation

The active involvement of the fleet manager is required to obtain the correct data and achieve optimal test results. This combined with and support for the initiative within the organisation ensures the correct approach and immediate, unadulterated research results.

The test should preferably be introduced as widely as possible to reduce external influences and at the same time reduce the variation and increase the significance. We recommend the large-scale introduction of the test over a long period to produce meaningful results because this excludes external influences and allows the research to produce the most unadulterated research results.

An important precondition for thorough research and fair comparison is that the drivers are not made aware of the test phase during the baseline measurement. After the baseline measurement, the ECOdrive is installed and the agreed settings profiles are programmed.

In principle the following criteria must be valid during every test:

- The vehicle remains the same

- The test area remains the same

- The driver remains the same

This is important to ensure the results obtained are comparable as there can be significant differences between different vehicles, driving styles and types of test area.

During the product presentation by ECOdrive the vehicle drivers will be informed about the advantages that the product provides in terms of:

* The financial benefits for the organisation
* The image and reputation of the organisation
* The organisation's CSR targets
* The advantages for the drivers themselves

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | **Start date** | **End date** | **Installation date** | **Sign** |
| Preparation |   |   |   |  |
| baseline measurement |   |   |   |  |
| Practical test |   |   |   |  |
| Final measurement |   |   |   |  |
| Evaluation |   |   |   |  |

**Signature of the ECOdrive practical test terms and conditions**

Organisation: Organisation:

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Contact: Contact:

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Signature: Signature:

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**Test report: baseline measurement:**

Organisation name: ........................................................................................................

Contact: ........................................................................................................

Position: ........................................................................................................

Number of test vehicles: ........................................................................................................

Vehicle types: ........................................................................................................

Period baseline measurement: ........................................................................................................

Period final measurement: ........................................................................................................

Date: ........................................................................................................

Type of activities: ........................................................................................................

**Agreements:**

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**Agreements for determining settings:**

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 **Activities carried out**

Record vehicle kilometre start reading: ****

Collect all fuel receipts per vehicle: ****

Record number of litres fuelled per vehicle: ****

Record vehicle kilometre end readings: ****

Fortnightly monitoring results: ****

Vehicles delivered fully fuelled: ****

Internal support created amongst stakeholders : ****

No communication with employees or test period: ****

Other activities carried out: .............................................................

**Test results**

**Per vehicle:**

* Total number of kilometres driven: .............................................................
* Total number of litres of fuel added: .............................................................
* CO2 emission per litre of fuel: .............................................................
* Average number of kilometres per litre of fuel: .............................................................

**Subtotal for all test vehicles:**

* Total number of kilometres driven: .............................................................
* Total number of litres of fuel added: .............................................................
* Average CO2 emission per litre of fuel: .............................................................
* Average number of kilometres per litre of fuel: .............................................................

**Test report: Final measurement**

Organisation name: ........................................................................................................

Contact: ........................................................................................................

Position: ........................................................................................................

Number of test vehicles: ........................................................................................................

Vehicle types: ........................................................................................................

Period baseline measurement: ........................................................................................................

Period final measurement: ........................................................................................................

Date: ........................................................................................................

Type of activities: ........................................................................................................

**Agreements:**

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**Agreements for determining settings:**

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**Activities carried out**

ECOdrive performance ****

Involvement generated amongst drivers: ****

Record vehicle kilometre start reading: ****

Collect all fuel receipts per vehicle: ****

Record number of litres fuelled per vehicle: ****

Record vehicle kilometre end readings: ****

Fortnightly monitoring results: ****

Vehicles delivered fully fuelled: ****

Other activities carried out: .............................................................

**Test results**

**Per vehicle:**

* Total number of kilometres driven: .............................................................
* Total number of litres of fuel added: .............................................................
* CO2 emission per litre of fuel: .............................................................
* Average number of kilometres per litre of fuel: .............................................................
* Savings in number of litres compared to baseline measurement: .............................................
* Savings in (fuel) costs compared to baseline measurement: .............................................
* Reduction in CO2 emission compared to baseline measurement: .............................................

**Subtotal for all test vehicles:**

* Total number of kilometres driven: .............................................................
* Total number of litres of fuel added: .............................................................
* Average CO2 emission per litre of fuel: .............................................................
* Average number of kilometres per litre of fuel: .............................................................
* Savings in number of litres compared to baseline measurement: .............................................
* Savings in (fuel) costs compared to baseline measurement: .............................................
* Reduction in CO2 emission compared to baseline measurement: .............................................